

## Renew your financing statements - PPS-06

### Renew your financing statements now to keep your priority.

You must renew your Financing Statements before they expire to maintain your priority.

#### When do my financing statements expire?

Unless renewed, a security interest registered on the Personal Property Securities Register (PPSR) will automatically expire at a date and time which is five years after the financing statement was registered (or at an earlier date where a lesser term has been specified in the financing statement). You will need to renew your Financing Statement before it expires to maintain priority.

#### How can I check when I need to renew?

Use the free Financing Statement List option to help keep track of when your registered Financing Statements are due to expire.

Simply access the PPSR, select **Secured Party Tools** from the left hand menu then select Financing Statement List. Note: To generate a list you will need the Secured Party Group ID and password.

The Financing Statement List records all financing statements that:

- Are due to expire in a specified date range; and
- Were registered in a specified date range.

Choose to display your list in MS Excel format on screen or send it as a PDF attachment by email.

[Top](#)

#### What do I need before I renew my financing statements?

Before you renew, you will need the following details:

- User ID and Password – to logon to the website.
- Secured Party Group ID and Password – to identify the Secured Party.
- Financing Statement Registration Number and PIN - to identify the Financing Statement.

To retrieve a lost ID or Password go to the Contact Us section on the PPSR website. Lost access information will be sent to an email address for the secured party which is listed in the Financing Statement.

#### How do I renew my financing statements?

1. Renew via the PPSR website [www.ppsr.govt.nz](http://www.ppsr.govt.nz)  
Use the renewal tool on the PPSR **Registration** menu (**Financing Statements - Maintain Financing Statements - Renew**)
2. Contact your PPSR Service Provider.

#### What does it cost?

The prescribed renewal fee applies; please refer to the PPSR website for a current fee schedule.

#### Where can I get more information?

For more information visit the PPSR website [www.ppsr.govt.nz](http://www.ppsr.govt.nz), call our Contact Centre on 0508 777 746 or ask your PPSR service provider.