



Understanding your search results

Where a search produces no results, a screen will announce that the search found no security interests for the search criteria specified.

Where one financing statement matches the search criteria, the PPSR will display only that financing statement. To obtain a list screen for a search that identifies only one financing statement click Exit to go back to list view.

Where several financing statements all match the search criteria, the PPSR will produce a list. This list may span several pages. Control the number of results displayed per page by editing your User Web Preferences.

When the 'Search Results List' contains a lot of entries, you will have access to Next and 'Previous' buttons to help you move through a long list.

From the 'Search Results List' you can choose:

- Email to email a PDF version of the search results list (recommended).
- Print to print a copy of the search results list.

To deliver or print copies of the financing statements you first need to view the statement(s) of interest. Either:

- Choose Select All to select all of the financing statements in the list or tick one or more of the boxes, then click View Selected to see those financing statements.
- Select just one financing statement by clicking on the link in the list that describes the statement you want to view.
- Choose New Search to return to the search criteria screen and carry out a completely new search.
- Click on Search Again to return to the search criteria screen and modify the existing search criteria (the search criteria fields will still contain the details you entered originally for you to edit).

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Financing statement details

Use the purple navigation buttons to move quickly to specific sections of the financing statement on screen.

- Financing Statement (includes Registration Number, Registration time and date, Expiry time and date, Current status on the register)
- Debtor (Debtor's details as entered by the secured party)
- Collateral (Collateral details as entered by the secured party)
- Secured Party (including Name and contact details for all members of the Secured Party Group)
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Click Email to email a PDF version of the Financing Statement Details. Confirm or edit your email address and click Email again. The Financing Statement Details Report will arrive via email in Adobe Acrobat Portable Data File (PDF) format.

Choose Print to print a copy of the Financing Statement Details.

Choose History to navigate to the History of Financing Change Statements Screen. From that screen, you can view any previous versions of the financing statement.

Where changes have been made to any items of collateral from the Financing Statement Details Screen click on Collateral History or Item History in the body of a financing statement to see a useful summary of changes to collateral or item descriptions.

Choose Change Demands to check whether any change demands have been registered.

Subordination details are noted on the financing statement.

Financing statements with a history have an additional suffix on the registration number (version number). The version number begins with C - when a financing change statement was initiated by the secured party and D - when a financing statement was initiated by the debtor.

Options when viewing multiple financing statements

Where you have chosen to view more than one financing statement you will have the option of clicking Next and Previous to move to the next or previous financing statement.

You will also have the option of printing or emailing all of the selected financing statements by clicking on the Print All or Email All buttons.

Important information

Search reports delivered by email do not display the financing statement's history.

Information about a change demand will not appear in the register until registered. A secured party has up to 15 working days to respond to a change demand. While nothing on the financing statement itself records that a change demand has been registered, you can check this by clicking the 'Change Demands' button.